

GLENDAL PRIMARY SCHOOL RISK ASSESSMENT CHILD SAFETY

A key part of a risk management strategy is a risk assessment. Risk assessments can take many forms. Risk assessment resources form part of the [School Policy & Advisory Guide: Risk Management Policy](#).

In implementing this Risk Management Strategy it is essential to take into account the nature of each school environment, the activities conducted in that environment and the needs and safety of all children expected to be in that environment (including and especially Aboriginal and Torres Strait Islander children, children with disabilities, culturally and linguistically diverse children and vulnerable children)

Risk Event or Environment	Existing risk management strategies or existing controls	Likelihood	Consequence	Current risk rating	New risk management strategies or treatments	Who is responsible?	Target risk rating
No organisational culture of child safety – lack of leadership, public commitment and frequent messaging	Child safety code of conduct Child Safety Policy Child Safety Statement of Commitment widely publicised Strategies developed to embed culture of child safety	Unlikely	Severe	Extreme	<ul style="list-style-type: none"> Strategies to embed organisational culture of child safety are reviewed Statement of commitment to child safety is publicly available Child Safe audit every 4 years 	Principal, School Council Chair	Low
Inappropriate behaviour is not reported and addressed	Child safety code of conduct	Unlikely	Severe	High	<ul style="list-style-type: none"> Strategies to embed organisational culture of child safety are reviewed 	Principal, School Council Chair	Low

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	Clear child safety reporting procedures Reportable Conduct procedures Performance management procedures				<ul style="list-style-type: none"> • Refresher training for staff – see eLearning mandatory reporting module • Induction for new staff 		
Unquestioning trust of long term employees and contractors or norms	Strategies developed to embed culture of child safety Clear child safety reporting procedures	Possible	Major	High	<ul style="list-style-type: none"> • Refresher training for staff – for example: eLearning mandatory reporting module 	Principal, School Council Chair	Low
Recruitment of an inappropriate person	WWCC or Victorian Institute of Teaching registration DET employment procedures	Unlikely	Major	Medium	Processes updated to require: <ul style="list-style-type: none"> • Criminal history search • Pre-employment reference check includes asking about child safety 	Principal, School Council Chair	Low
Engagement with children online	Child safety code of conduct	Possible	Moderate	Medium	<ul style="list-style-type: none"> • Train students and staff to detect inappropriate behaviour 	Principal, School Council Chair	Low

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	Strategies developed to embed culture of child safety				<ul style="list-style-type: none"> Ensure appropriate settings on all student technologies 		
Unknown people and environments at excursions and camps	<p>Child safety code of conduct</p> <p>Strategies developed to embed culture of child safety</p> <p>Clear child safety reporting procedures</p>	Unlikely	Moderate	Medium	<ul style="list-style-type: none"> Assessment of new or changed environments for child safety risks Ensure Code and strategies apply in all school contexts 	Principal, School Council Chair	Low
Ad-hoc contractors on the premises (eg maintenance)	<p>Child safe environments</p> <p>Information, awareness and sign in procedures, visitors' policy for visitors, staff, volunteers and contractors</p> <p>Adequate monitoring</p>	Unlikely	Moderate	Medium	<ul style="list-style-type: none"> Refresher training for frequent contractors Contractor management policy 	Principal, School Council Chair	Low